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/SS

12 June 1970

MEMORANDUM FOR: Director of Training

SUBJECT: Weekly Activities Report No. 24
8 - 12 June 1970

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1. Enrollment for the NIS Coordination Conference (16 - 18 June) stands as follows: [REDACTED]

EA/TR; [REDACTED]

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FI;

[REDACTED] Information on cover status, area experience, etc. was given to [REDACTED] on Tuesday per his request. >

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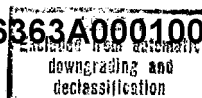
2. Mr. Nickolas Oganovic, Executive Director, Civil Service Commission, wrote the Director of Personnel inviting CIA to nominate one officer for a special Symposium of Young Personnel Professionals, which will be conducted by CSC at the Federal Executive Institute in Charlottesville, 19 - 24 July. Deadline for nominations is 15 June, and Mr. Wattles has selected [REDACTED] presently assigned to NPIC, for this program. [REDACTED] is also a 1970-71 CEA/CSC Fellow and will attend the University of Washington.

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3. [REDACTED] Acting Training Officer/DDP, informed AIR that [REDACTED] in reviewing an external training request from WH for an employee [REDACTED] to be sponsored for full-time academic training (George Washington University), beginning in June 1970, inquired about what kind of hold, if any, the Agency has on these employees once they have complete the sponsored training. AIR supplied Mr. [REDACTED] with background information and a copy of a Training Agreement.

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4. Since Training Selection Board approval for full-time academic training is no longer necessary, we have found much greater interest and attention being paid to training requests by the sponsoring components. These six applications have been received in OTR:

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a.		DDI/OSR	1 year
b.		DDS/OP	1 semester
c.		DDS/OP extended	1 semester
d.		DDI/OCI	2 semesters
e.		DDS/OP (assigned to OEL	1 semester
f.		DDS/OP (salary only)	1 semester

Notes

5. We have enrolled 12 students (all CRS) in the National Security Agency's Standard Cryptologic Briefing (one day), which will be given at NSA's Friendship Airport Annex, 24 June.

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6. [REDACTED] Travel, was revised on 30 April 1970 by OF. This revision changes the per cent deduction rates when quarters and/or meals are furnished at Government facilities. After consulting with C/B&F/TR, AIR has established a new rate for students attending courses at military bases; rather than \$16.00 less quarters (\$10.40), we are now authorizing \$21.00 less quarters (\$10.50). A dime more, but it looks great to the students when they view their order!

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7. At the request of the DTR, [REDACTED] after discussions with Mr. [REDACTED] CI Staff, planned a course of study with and for Mrs. [REDACTED] (GS-06), CI Staff. Mrs. [REDACTED] has accumulated 75 credit hours toward a Bachelor's Degree at D.C. Teachers College during the last six years in non-sponsored after-hours study. Mr. [REDACTED] is planning to request full-time academic sponsorship for Mrs. [REDACTED]. Mrs. [REDACTED] mapped out a program of one summer course for the summer session, and a full 18-hour schedule for the next two semesters, leaving only one semester for the completion of the program. Two programs were drafted -- one for continuation at D.C. Teachers, and the second for study at American University.

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8. Because of the shortage of personnel during this past six months, external training input was backlogged by approximately 500 individual requests. In the last two weeks, however, with the help of our summer employee, [REDACTED], the backlog has been eliminated. All requests have been coded and the final steps are about completed for input. Bob's previous experience with this job, hard work, and good judgment have produced results far beyond our expectations.

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9. Five persons from the Agency [REDACTED]

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[REDACTED] attended the monthly program meeting of the National Society for Programmed Instruction, National Capital Chapter, Monday evening, 8 June. Dr. Robert Gagne, Professor in the Department of Educational Research at Florida State University, and the author of several books and articles, spoke on the topic, "Teaching -- Art or Science?" He discussed different types of learning skills and related them to programmed instruction.

10. The 35 mm projectors located in the projection room between 1 A 07 and 1 A 13 will be moved out. Only the 16 mm projectors are now being used. A partition will be built to enable the Audio Aids equipment to be locked in a room leaving the remaining space for instructor storage space. Controls for the P.A. system will remain accessible to instructors.

11. The Library is doing two research jobs to provide reading material for the Communist portion of the CT program and for the China Ops course.

12. The Craig Reader should be operational in the Library next week.

13. Further proof of ISS' status of having the smartest people in OTR was provided by the call [REDACTED] received from his instructor at NVCC. Ed received the top grade in the "Office Administration" course.

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[REDACTED]
Chief
Instructional Support Staff

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